



JHub Studio Fair Use Policy

About JHub

JHub is an operating programme of Pears Foundation. It amplifies and supports Jewish organisations that express an outward-facing, inclusive and confident Jewish identity. It provides physical space for these organisations and Pears Foundation grantees to work, meet and learn.

In doing so, JHub helps fulfil the larger vision of Pears Foundation of creating spaces and fostering understanding, engagement and wellbeing.

While the beneficiaries of Pears Foundation come from all faiths (and none), the foundation itself is proudly rooted in both British and Jewish values. JHub reflects this by providing an inclusive space whose values are Jewish but never parochial.

JHub Studio

Resident organisations, Pears Foundation grantees and other Jewish communal organisations are welcome to use the Studio space and meeting rooms to host meetings and events in line with our Fair Use Policy.

Completing a meeting room booking form constitutes an agreement to adhere to the JHub Fair Use Policy

Location and Operating Hours

JHub is situated on the ground floor of the William Pears Group offices at Haskell House, 152 West End Lane, NW6 1SD.

Our opening hours are:
Monday – Friday: 09.00 – 17.00

Our contact number is: 020 7443 5151

Our contact e-mail address is: info@jhub.org.uk

There is no parking available at JHub unless disabled access is required. (The Haskell House car park does not belong to JHub and every space is assigned to a specific car.) Event participants should be instructed to park in the surrounding streets. Please contact JHub if you do require disabled parking.

Studio Event Space

Resident organisations, Pears Foundation grantees and other Jewish communal organisations may book the JHub Studio as an event space according to the terms listed here. The JHub Studio is subject to availability and prior arrangement to ensure that a JHub staff member is on site during the event.

Studio events must not exceed the following capacities:

- Unseated – Max 50
- Theatre Style – Max 40
- Boardroom – Max 20
- Cabaret – Max 24
- Horse Shoe – Max 20

Organisations may not hold events that will cause reputational damage to JHub or Pears Foundation, as defined by members of JHub staff.

JHub is situated on the ground floor of a corporate office building and therefore organisations are responsible for ensuring that their guests behave appropriately and considerately at all times. While we welcome organisations using the Studio for Away Days and team building activities, these need to be appropriate for an office environment as JHub shares the space with others. It is therefore the Organisation's responsibility to ensure that their guests do not congregate in the reception area, around the front door, or in the car park. Following an event, it is also the responsibility of the Organisation who has made the booking to ensure the room is put back to the way in which it was found. Details of how the studio should be left are printed on a laminated sheet in the room.

Studio Meeting Room

The Studio Meeting room has capacity for eight people

Resident organisations, Pears Foundation grantees and other Jewish communal organisations may book the Studio meeting room, subject to availability. It must be reserved in advance through a member of JHub Staff and be cancelled in advance if not needed.

In exceptional circumstances a room booking may be cancelled for a JHub event, in which case as much notice as possible will be given to the Primary Contact. Where possible this booking will be moved to a different meeting room before it is cancelled.

Following the meeting the room must be returned to the state in which it was originally found. Details of how the meeting room should be left is printed on a laminated sheet in the room.

Food and Drink

JHub is a strictly vegetarian space and guests are welcome to bring their own food as long as it adheres to these requirements. We can provide details of a caterer if required.

Both rooms have access to a kitchen which has a fridge, coffee machine, kettle, microwave, glasses, crockery and cutlery and is stocked with a variety of teas and coffees that organisations are welcome to use.

Signing in

All guests need to sign in and out at reception when visiting JHub, as do their guests.

A list of guests should be provided prior to the event, if this is not possible please speak to a member of staff in advance to discuss arrangements for signing in on the day.

The organiser must be present to receive their guests, participants or trainers for meetings once they sign in.

WiFi

WiFi is available in the Studio – instructions for logging on are displayed around the Studio.

Personal Belongings and Storage

JHub cannot be held responsible for theft or loss of your or your guest's personal belongings. Laptops and other items of value should not be left unattended at any time.

Withdrawal of services

JHub may withdraw its services to any organisation that does not comply with the JHub Fair Use Policy.